



# ALCOHOL MANAGEMENT POLICY

## WYFC ALCOHOL MANAGEMENT POLICY

### PURPOSE

This policy outlines our procedures for a balanced and responsible approach to the service, supply, consumption and promotion of alcohol at club games, special events, functions and other club related activities. It represents our club's commitment to its members, volunteers and visitors, acknowledging the role that sporting clubs and associations play in building strong and healthy communities.

This policy will help to ensure our club:

- Meets its duty of care in relation to the health and safety of our members, volunteers and visitors who attend any club games, special events, functions and other activities where alcohol may be consumed.
- Upholds the reputation of our club, our sponsors and partners.
- Understands the risks associated with alcohol misuse and our role in minimising this risk.
- Complies with a valid liquor licence\* and associated terms and conditions.

### RATIONALE

Ware Youth Football Club (WYFC) recognises the legal responsibilities and the financial and social benefits of holding and/or operating a liquor licence\* in the community. Level 3 Accreditation requires us to implement practices and policies regarding the responsible management of alcohol. As such, we will adhere to liquor licensing laws\*.

### GENERAL PRINCIPLES

- A risk management approach will be taken in planning events and activities involving the sale, supply or consumption of alcohol. Such events and activities will be conducted and managed in a manner consistent with liquor licensing legislation and this policy.
- Alcohol misuse can lead to risk taking, unsafe, unacceptable and/or illegal behaviour. Excessive consumption of alcohol will not be an excuse for unacceptable behaviour, particularly behaviour that endangers others or breaches the law, this policy or any other policy of the club.

### CONDUCT EXPECTATIONS

Whilst engaging in club activities, members, volunteers and visitors:

- Will accept responsibility for their own behaviour, take a responsible approach and use good judgment when alcohol is available.
- Will encourage and assist others to use good judgment when alcohol is available.
- Will not compete, train, coach or officiate if affected by alcohol.
- Will not provide, encourage or allow people aged under 18 years to consume alcohol.
- Will not participate, pressure anyone or encourage excessive or rapid consumption of alcohol (including drinking competitions).
- Will not provide alcohol only as an award to a player or official for any reason.

- Will not post images on social media of themselves or others drinking alcohol irresponsibly at club-related activities.

## **ALCOHOL MANAGEMENT**

Our club will ensure that:

- A current and appropriate liquor licence\* is maintained.
- The club's liquor licence\* is displayed as near as practical to the entrance of the clubroom or beside the bar/kitchen.
- All mandatorily required liquor licence\* signage will be displayed in each area.
- The names of Responsible Service of Alcohol (RSA) trained personnel will be displayed near the bar.
- Servers of alcohol will not consume alcohol when on duty.
- An Incident Register will be maintained (at the bar/kitchen) and any alcohol-related incidence will be recorded on the register.
- Alcohol is not advertised, promoted, served or consumed at junior games, events, functions or activities.

### **Service of Alcohol**

Alcohol will be served according to the club's liquor licence\* with the safety and well-being of members and visitors the priority. Our club will ensure:

- Only RSA trained bar servers with current qualifications will serve alcohol.
- Standard drink measures are used for non-pre-packaged alcohol (e.g. drinks in disposable glasses), where possible.
- Servers are aware of standard drink sizes and are competent in measuring standard drinks.
- The service of double measures of spirits is discouraged.
- People aged under 18 years do not serve alcohol.
- Excessive or rapid consumption of alcohol is not encouraged. This means we do not conduct happy hours, cheap drink promotions or drinking competitions.

### **Intoxicated People**

For the purposes of this policy, a person is defined as in a state of intoxication if his or her speech, balance, co-ordination or behaviour is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol.

- Intoxicated people will not be permitted to enter our club premises.
- Alcohol will not be served to any person who is or appears intoxicated.
- Servers will follow RSA training procedures when refusing service to an intoxicated person.
- If a person becomes intoxicated (and is not putting other people at risk with their behaviour) the person will not be served alcohol but will be provided with water and options provided for safe transport home where available.
- If a person becomes intoxicated (and is putting other people at risk due to their behaviour) the person will be asked to leave our club premises immediately. Police may also be contacted to remove the person, if required.
- Any alcohol-related incident and any action taken will be recorded in our club's incident register.

### **Underage Drinking**

- Alcohol will not be served to persons aged under 18 years.
- Bar servers and committee members will ask for proof of age whenever the age of a person requesting alcohol is in doubt.
- Only photo ID's will be accepted as 'proof of age'.
- Our club will not encourage the drinking of alcohol in the club change-rooms to reduce the risk of minors being served alcohol illegally.

## **SAFE TRANSPORT**

Our club recognises that driving under the influence of alcohol and/or drugs is hazardous to individuals and the wider community. Accordingly, our club implements a Safe Transport Policy that is reviewed regularly in conjunction with this Alcohol Management Policy. We ask that all visitors of the club to plan their transport requirements to ensure they arrive home safely and prevent driving under the influence of alcohol.

## **NON-COMPLIANCE**

Club committee members will uphold this policy and any non-compliance, particularly in regard to Licencing Laws\*, will be handled according to the following process:

- Explanation of the policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person/ people to leave the facilities or function.

## **POLICY MANAGEMENT**

The presence of a [bar manager, person who has current RSA qualifications and/or committee member], whenever our bar is selling alcohol, is essential to ensure compliance with this policy and liquor licensing laws.

**Further information and queries should be directed to the Club Chairman via [Chairman@wareyouthfootballclub.co.uk](mailto:Chairman@wareyouthfootballclub.co.uk)**